

# AUTHORIZATION FOR USE AND DISCLOSURE OF PROTECTED HEALTH INFORMATION

Name of Patient (List Other Names Used) \_\_\_\_\_

Date of Birth \_\_\_\_\_

[1.] I hereby authorize: \_\_\_\_\_

Name of Facility with Records / Disclosing Party \_\_\_\_\_

[2.] To disclose to: \_\_\_\_\_

Name of Requesting Party (Requester): Insurance Carrier / Third Party Administrator / Self-Insured Employer / Attorney Firm

and/or their attorneys, through **Copy Quest Legal Services, Inc.** their agent, to review, inspect, and/or photocopy **any and all of the following from any and all dates** which are in your possession or control:

- ☐ Medical Records, to include but not limited to:  
medical files, reports, charts, graphs, notes, tests,  
x-rays, MRI's, billings and laboratory reports.
- ☐ Employment Records, to include but not limited to:  
personnel file, medical and insurance, pension  
benefit records and wage records.
- ☐ Union Records
- ☐ Police, Prison or Probation Records
- ☐ Scholastic Records

☐ Insurance and Claim Records

☐ Any and all other records maintained by the facility, including but not limited to:  
medical files, reports, charts, graphs, notes, tests,  
x-rays, MRI's, billings and laboratory reports,  
personnel file, medical and insurance, pension  
benefit records and wage records,  
union records,  
police, prison or probation records,  
scholastic records,  
insurance and claim records,  
any and all other records maintained by the facility.

**SENSITIVE INFORMATION:** I hereby authorize the release of information concerning:

- ☐ Psychiatric and Mental Health Information
- ☐ HIV and/or AIDS Information
- ☐ Alcohol and/or Drug Information
- ☐ Genetic Records
- ☐ Sexually Transmitted Disease Information

**Date Range** of Records to be released \_\_\_\_\_ to \_\_\_\_\_

The health information authorized on this form will be used for the following purpose only:

**Discovery for Workers' Compensation claim or Liability.**

**DURATION:** This authorization shall become effective immediately and shall remain in effect until \_\_\_\_\_ or for ONE full year from date of signature.

**REVOCATION:** This authorization is subject to written revocation by the undersigned at any time between now and the disclosure of information by the disclosing party. My written revocation will be effective upon receipt but will not be effective to the extent that the requester or others have acted in reliance upon this authorization. Written revocation is to be sent to those parties listed on line 1 and 2 above.

**PROHIBITION OF USAGE, TRANSFER OR REDISCLOSURE OF INFORMATION:** Except as required by state or federal laws, use of information released for other than the stated purpose or redisclosure or transfer of this information to any person or entity not named herein is prohibited. An additional written authorization must be obtained for any proposed new use of the information or its redisclosure or transfer of such information. Authorized information may be subject to redisclosure by the recipient and no longer protected by the privacy regulations.

**I understand that I have the right to receive a copy of this authorization. A copy of this authorization shall be considered as valid as the original.**

**I understand this authorization is voluntary. Treatment, payment, enrollment or eligibility for benefits may not be conditioned on signing this authorization.**

Signature \_\_\_\_\_

Print Name \_\_\_\_\_

Date \_\_\_\_\_

If Signed by Other than Patient, Indicate Relationship \_\_\_\_\_